

## **AGENCY AGREEMENT**

This agreement is made between:

### **First Party:**

M/s \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_

And

### **Second Party:**

M/s Eve Nepal Overseas Pvt. Ltd.

Shantinagar, Kathmandu, Nepal

Government License No: 1013/068/069

1. The First Party appoints the Second Party as its authorized recruitment agency in Nepal.
2. The Second Party shall recruit suitable manpower from Nepal as per the demand of the First Party.
3. The First Party agrees to provide necessary documents including:
  - Demand Letter
  - Power of Attorney
  - Employment Contract
  - Guarantee Letter
4. The Second Party will coordinate the recruitment process including candidate selection and documentation.
5. The First Party will provide visa, accommodation, transportation and other benefits as per the employment contract.
6. Both parties agree to comply with the labour laws of the destination country.

This agreement becomes effective upon signing by both parties.

**First Party Representative**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Second Party Representative**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

AGENCY AGREEMENT SAMPLE