

**Date:**

**ACTUAL EMPLOYMENT CONTRACT**

Visa No: .....  
Issue Date: .....  
Expiry Date.....

This agreement is made and entered into ...**type date...** ,  
Ms. ....**type name of the company** ..... **type postal address, type name of the city**, Kingdom of Saudi Arabia, (herein called the company as First party) through our lawful attorney present in Nepal and

**Mr. :**

**Nationality : Nepali**

**Passport No :**

**Place of issue :**

**Date of issue :**

**In his capacity as the Second Party hereby agreed the following terms and conditions.**

- 1- The SECOND PARTY agreed to work with the first party as : type job title with the basic salary of Saudi Riyal SR. .... (in words .....) and free food or SR. 300 for food per month.
- 2- Period of Employment : Two years ( Renewable)
- 3- Place of employment: type city name KSA
- 4- Air Ticket by company: for joining the company for the first time (KTM-KSA) and returning after contract completion.
- 5- Visa charge is borne by Company itself and will not be deducted in workers' salary
- 6- Working Hours: 8 hours per day , 6 days per week (48 hours per week)
- 7- Over time : Minimum 1.5 times of the salary per hour .
- 8- Probation Period: 90 days from date of entry into KSA.
- 9- Resident permit: Resident permit will be provided by the company free of the cost.
- 10- Accommodation: Free Bachelor accommodation should be provided b the company.
- 11- Water, Electricity & Gas: Should be provided by the company
- 12- Medical and Work Insurance: Provided by the company .
- 13- Transportation : Provided by the company
- 14- Uniform , and Safety Materials : Provided by the Company
- 15- Annual paid Leave: minimum 21 days per year.
- 16- Trip allowance (for heavy driver)
- 17- In case of death of the applicant during the contract period, the First Party shall agree to repatriate the remains of the deceased at the expense of the company. Both in the case of death and injury, compensation shall be paid according to the Labor Law of the host country.
- 18- Other Terms & Conditions : as per Saudi Labor Law

**Our block Visa below**

Visa No:..... Issue date:.....Expiry Date:.....

**First Part**

Name:

Designation :

Signature

**Second Party**

Name:

Designation :

Signature :